Event Risk Assessment

Activity covered by assessment:

Clearance of garden and undergrowth:

Date & Venue(s) of event:

Organiser /Sponsor of Event:

Name of main contact:

Team Leader : First Aider:

**Date risk assessment undertaken by:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| HAZARD | RISK | RISK RANKING | WHO CAN BE HARMED | CONTROL MEASURES. |
|  |  |  |  |  |
| Trailing cables from equipment,  Accumulated items in garden | Slips, trips & falls | Medium | Volunteers and house holders | Team to ensure care taken. Avoid too many people working in the same area. Clear safe routes first. Exclude children from the areas in which work is being carried out. Extension cables routed around work areas. |
| Electrical Safety – Unsuitable use of leads and sockets/plugs causing overloading, | Electric shock. | Med | Volunteers | All electrical equipment will be checked before use. Only to be used by volunteers. Power breakers to be used. |
| Manual handling whilst clearing discarded objects, digging and clearing overgrown garden vegetation | Muscular / skeletal injuries | Med | Volunteers | Team have been informed not to lift beyond their capacity and to work as a team keeping back straight and bending at the knees, whilst holding objects close to the body where possible. |
| Discarded metal, broken glass. Plant stings. Tools. | Cuts / Grazes ./ Bruises / stings / bites/eye injury. | Med | Volunteers and house holders | Appropriate protective equipment to be worn (gloves, footwear, goggles when required). Clear instructions given on use of equipment or instructions read. |
| Animal Excrement | Infection | Med | Volunteers | Appropriate protective equipment to be worn (gloves, footwear, goggles when required). |
| Skip Use | Cuts/ lifting/ public awareness/ traffic/ | Med | Volunteers/Public | Appropriate gloves worn. Care in lifting heavy objects. Don’t overfill skip. Beware pedestrians. |